

CHARITY COMMISSION REVIEW FINDINGS

Executive Summary

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Examples of Good Practice noted in the Charity (Eastside Educational Trust).

“The charity demonstrates many of the hallmarks of a well-run charity.”

“The charity undertakes performance monitoring to ensure it is achieving the highest standards in all of its activities.”

“The charity recognises the importance of strategic planning in addition to this an annual budget is prepared and progress is monitored against budget at regular intervals.”

“All staff directly employed by the charity and facilitators who are employed on a freelance basis are subject to Criminal Records Bureau checks.”

“The charity has robust and comprehensive child protection policies in place.”

“The charity has implemented a formal child protection policy, which is regularly reviewed. The charity produces comprehensive consent forms for all children participating in their activities, and provides training for all employees. Volunteers are also provided with appropriate training.”

“The charity has established strong links with its funding partners, and formal agreements are in place where appropriate.”

“The charity appears to be in good financial health and to have the necessary financial controls in place. There appear to be no internal financial control weaknesses.”

“The charity trustees meet regularly and meetings are carefully minuted. There is good attendance at charity trustee meetings. A financial report is provided at each meeting of the trustees.”

“The charity trustees informally audit their expertise and skills and seek to fill any skills “gaps” identified.”

“The trustees undertake a risk review annually, and examine risk in areas such as operations, human resources, environment, reputation, funding and finance informally.”

“The representatives present at the meeting appeared to have a good understanding of their role and responsibilities as charity trustees. In particular they were clear about their responsibility for setting the strategy and direction of the charity.”

“The charity representatives appeared to be aware of the key legal frameworks within which the charity must work. The charity uses a variety of methods to keep up to date with changes in the law, and seeks specialist advice when necessary.”

“The charity has established written terms of reference for charity trustees outlining their roles and responsibilities. It is intended that these will be regularly reviewed.”

“The charity has informal induction procedures for new charity trustees. This procedure includes attendance at charity trustee meetings as an observer. New charity trustees are provided with relevant background information, including copies of the charity’s governing document and latest accounts.”

“The charity has written agreements in place with its patrons, outlining the expectations of the charity, and responsibilities of the individual patron.”